

WWW.SCRIPZONE.COM

CREATING A NEW USER ACCOUNT

- Go to www.scripzone.com and click in the New User Option.
- Create your Account by entering a User Name, Password, and enter a valid Email Address. This email address is used to send confirmation of orders.
- Enter your Contact Information. Please be sure to include your full address and phone where you may be reached for clarification of your order if needed.
- After registering you will be prompted to provide an Organization ID.
- **Please enter the following Group ID: 803794HAB**
- You are now ready to place orders! Click 'Go to Place an Order'

PLACING AN INDIVIDUAL ORDERS

To place a New Order login to www.ScripZone.com's secure website and follow link from Home Page or through the menu bar tabs to My Zone → My Orders → New Order. With each New Order you will be prompted to:

- Select your Group/Organization,
- Select your Team within the Organization,
- Select your Payment Method.

SCRIPZONE'S NEW ORDERING OPTIONS

Multiple options and solutions to explore while shopping from the comfort of home, 24/7.

- '*Shop our Gift Card Mall*' and enjoy a visual shopping tour by Gift Card images. By simply placing your mouse or cursor over the image, your gift card details and ordering option will appear. Move from Gift Card to Gift Card and find the perfect card for you!
- '*Scrip Suggest*' is our version of 'Google Suggest' which allows you to "auto-complete" or type in the first few letters of a Retailer and narrow your options.
- '*Certificate List/Details*' gives you two new options for ordering: Retailers by Category or Alphabetically. Simply click on any Retailer's Name for all the Guidelines and Details, including Store Locator links, Card Balance links and Phone Numbers.
- '*My Favorites List*' contains a short list of your favorites chosen by you!
- Shop quickly, directly to your *Shopping Cart* when you know exactly what you want.